



# Fax-to-Email

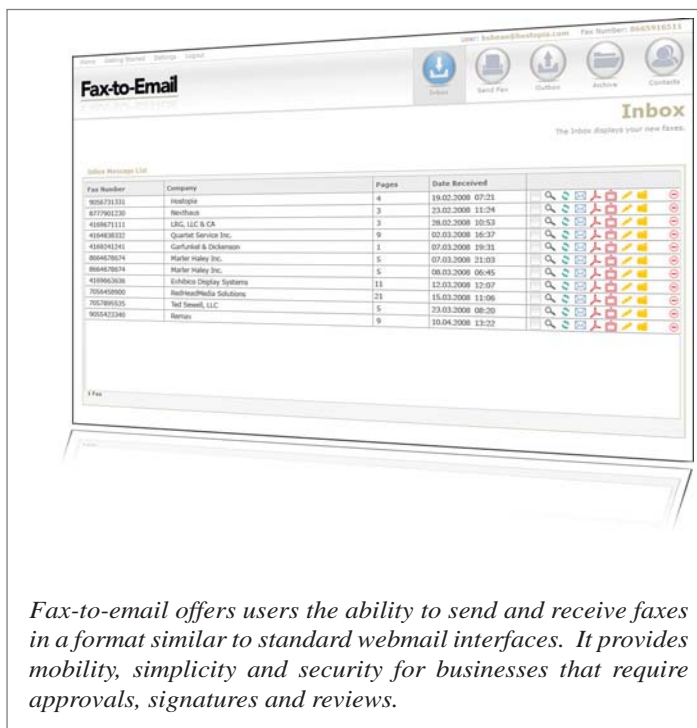
## Fax-to-Email That Offers Mobility, Privacy and Cost Savings

Faxes remain an integral part of doing business today. Contracts, approvals, legal documents – almost anything that needs a signature – requires fax transmission. The problem has always been that the company fax machine is in one location – at the office – which has limited the ability to monitor when a fax has arrived or to keep the contents of faxed documents private and secure. Coupled with the cost of fax machines, additional phone lines and long distance, standard faxing has become more of a hindrance than an advantage.

With the new fax-to-email service from Hostopia, small businesses can leverage the advantages of mobility to send and receive faxes. In fact, users are able to access their faxes anywhere they can access their email or the Internet, on devices such as PCs, laptops and handhelds. The user-intuitive web application is designed to perform in a manner similar to webmail interfaces, and even allows users to organize and archive their faxes for up to 30 days. Due to the IP-driven data transfer, there are no long distance charges, no more costly fax machines, and no need for additional phone lines.

### Fax-to-Email Includes

- » Distinct feature and pricing packages to meet the needs of SOHO's through to SMBs
- » A toll-free fax number for each user
- » An intuitive, online interface
- » 30-day online archive with the ability to download and save faxes
- » File formats supported include WORD, EXCEL, PowerPoint and PDFs



*Fax-to-email offers users the ability to send and receive faxes in a format similar to standard webmail interfaces. It provides mobility, simplicity and security for businesses that require approvals, signatures and reviews.*

## The User Experience

Faxes arrive as PDF attachments into the user's email Inbox and are directed via a unique, standard, toll-free fax number that is provided for each user. To send faxes, users simply select files, address their message with standard fax numbers – up to 20 recipients per fax – and click send. Files supported include MS Word, MS Excel, MS PowerPoint and PDF's. Users receive email notification for successful/unsuccessful delivery and operate with a standard five-attempt auto resend feature.

Because each fax is received through the online manager and personal email box, the risk and inconvenience of having documents sit on fax machines at the office is eliminated. Users experience a completely secure, private, and mobile service, that is available to receive faxes 24 hours-a-day, seven days a week.

This is fax-to-email that is as mobile as you.

Contact your Hostopia Account Manager today for pricing, bundling and resale information.